

# Jamestown Charter Township

## Proposed Fee Schedule

April 1, 2026 – March 31, 2027

### Planning Commission

Every Planning Commission application is subject to additional fees as determined by the Township for Engineering, Attorney, Planning Consultant, Publishing Fees, etc.

Mineral and Soil Application \$750

Special Use \$750

Site Plan Review \$500

Rezoning \$750

Condo, Plat, or Planned Development Preliminary Application \$1,200

Condo, Plat, or Planned Development Final Application \$0

### Zoning Board of Appeals \$750

#### Cemetery

Graves - Resident \$400

Graves - Non-resident: not eligible to purchase

Appeal fee

\$50 if the appeal is at a regular board meeting

\$500 for special board meeting

Opening/closing

Adult \$650

Infant \$350

Cremation \$250

Burials after 4:00 p.m. + \$100

Weekend fee for Saturday & Sunday +\$100

Winter Burial Fee for all burials between December 1<sup>st</sup> and March 1<sup>st</sup> +\$100 for adult and infant

Foundations - \$.60 cents per square inch

Assignment fee for previously unassigned graves \$50

Ordinance Infraction

First offense \$500

Subsequent offense \$1,000

### Building permits (To PCI - Township receives 12% of total permit fees)

#### **Residential building permit fees (PCI)**

Plan Reviews:

Plan review (only for projects greater than 3,500 sqft or \$500,000) \$100

Permit Rate Table:

- \$0 to \$1,000 - \$40
- \$1,001 to \$10,000 - \$50 + \$10 per \$1,000
- \$10,001 + - \$130 + \$4 per \$1,000

Electrical Permit

- New home construction \$200
- Smaller projects – see itemized list on application (Maximum of \$200)

Plumbing Permit

- New home construction \$200
- Smaller projects – see itemized list on application (Maximum of \$200)

Mechanical Permit

- New home construction \$200
- Smaller projects – see itemized list on application (Maximum of \$200)

Zoning Permit

- Land Division or Combination Application \$100

**Commercial building permit fees (PCI)**

Plan Reviews:

- 1/1,000<sup>th</sup> of total project cost
- Plan review minimum \$150

Permit Rate Table:

- \$0 to \$1,000 - \$40
- \$1,001 to 10,000 - \$40 + \$10 per \$1,000
- \$10,001 + - \$130 + \$5 per \$1,000

Electrical Permit

- See itemized list on application

Plumbing Permit

- See itemized list on application

Mechanical Permit

- See itemized list on application

**Miscellaneous Fees (PCI)**

Pre-manufactured Homes:

- In a licensed mobile home park \$125
- HUD 309 Certification fee \$75
- Outside of a licensed mobile home park – based on value

Demolition Permit Fee

- Based on value

**\*Note: Additional fees may apply if the building is dangerous and unsafe**

Residential Site plan Review \$50

Additional Inspections:

- Additional inspection fee \$40
- Inspections not requiring a permit \$75

Work started without a permit:

Investigation fee \$150

Stop work order \$250

Dangerous and unsafe Structures:

Investigation fee \$150

Condemnation \$250

Monitoring fee (per site visit) \$50

Additional enforcement Action (hourly) \$50

**\*Note: fees to be billed to the property owner if a structure is found to be dangerous and unsafe.**

### **Pathway or Sidewalk Cutting Permit**

\$1,000 application fee plus \$500 deposit required. Deposit will be refunded if engineering costs do not exceed \$1,000 and the project is satisfactorily completed.

### **Fire Hydrant Usage**

\$100 base + \$5 per 1,000 gallons

### **Gravel Pits**

Tipping fees \$.03 per yard

Scott bills once per year, based on previous year's usage

### **Driveway Over 300 feet**

\$50 (Driveways over 300' must be approved by the Fire Chief)

\$50 re-inspection fee (if needed)

### **Dog License – Ottawa County determines fees and we forward to them**

1 yr. \$25

1 yr. neuter \$10

1 yr. puppy \$10

3 yr. \$70

3 yr. neuter \$25

### **Waste Hauler Permits**

\$150 per year

### **Gravel Permits (in 2021 we have three permits)**

\$250 per year

### **Trailer Permits**

\$25 per year (trailers not in mobile home park – farm accessory building, etc.)

### **911 Signs – \$25 fee to Fire Department**

### **Peddler Fee**

Must register at Township office - \$0 fee

### **FOIA Request Forms**

**Street Light assessments** – dependent on the following:

- Per household amount depends on individual development
- Number of street lights in development
- Number of homes in development

**Water and Sewer**

*Trunkage*

*Water \$3,200*

*Sewer \$5,500*

*Connection Sewer Plant \$2,000*

*High Pressure District Fee \$1,500*

*Availability Frontage*

*Availability*

*Water \$7,000*

*Gravity Sewer \$11,500 for first 150 ft.*

*Frontage*

*Water \$61 ft.*

*Gravity Sewer \$100 ft.*

*Meter*

*\$700 for a ¾"*

*\$845 for a 1"*

*\$1,600 for a 1 ½"*

*\$2,000 for a 2"*

*Usage Charge (sewer is based on winter usage)*

*Water \$2.60 per 1,000 gallons + \$25 per quarter – ready-to-serve*

*Sewer \$5.13 per 1,000 gallons + \$40 per quarter – ready-to-serve*

*Sewer only \$124.64 per quarter*

**Small Cell Facilities**

Permit fees

Application to collocate in ROW \$200

Application with new pole \$300

Permit fee for Zoning review of new or modification of existing facility \$500

Permit fee for Zoning review of new or modification of support structure \$1,000

Annual Rates (Increase per statute 10% every fifth year from March 2019)

Facility on existing structure \$20

Facility on pole or structure erected on behalf of provider \$125

**Industrial Facilities**

Industrial Development District - \$1,000

Industrial Facilities Tax (IFT) Exemption application fee - \$1,000