

**Jamestown Charter Township Board
Monday, August 18, 2025
Jamestown Township Hall
2380 Riley Street, Hudsonville, MI 49426
MINUTES**

Supervisor VanHaitsma called the meeting to order at 7:00pm followed by the Pledge of Allegiance and opening prayer by Treasurer Brouwer.

Board of Trustees Present: Supervisor Laurie VanHaitsma, Clerk Candy DeHaan, Treasurer Scott Brouwer and Trustees: Ben Miller, Wade Windemuller and Tom Wolfert
Absent with Notice: Tim Tacoma

Also Present: Attorney Mark Nettleton

Moved by DeHaan, seconded by Wolfert, to approve the agenda with addition of Pathway specifications under Item(s) of Information. Carried by voice vote.

Moved by Brouwer, seconded by Wolfert, to approve the Township Board minutes of July 21, 2025. Carried by voice vote.

Public Comments for items on the agenda: None.

Reports: Reports were shared by Fire Chief Miedema, Treasurer Brouwer and Water/Sewer Administrator Brian Boss.

It was noted in the Sheriff's Deputy Report that Joe Apolo is our newly assigned Deputy.

There were 2 burials in Jamestown Cemeteries during the month of July.

Items for Discussion and/or Action:

Moved by Wolfert, seconded by Windemuller, to approve the presentation of the bills. Carried by voice vote.

Moved by Wolfert, seconded by Windemuller, to approve the paying of the bills. Roll call vote: Yeas: Miller, Wolfert, DeHaan, VanHaitsma, Brouwer and Windemuller. The motion was approved.

Moved by DeHaan, seconded by Brouwer, to approve Resolution R25-015 that updates and amends the Township's fixed asset capitalization policy, which increases the inventory of fixed assets to a \$5,000 minimum. Carried by voice vote.

Moved by Miller, seconded by VanHaitsma, to approve Resolution R25-016 amending FY 2025-2026 General Appropriations Act. Roll call vote: Yeas: Miller, Wolfert, DeHaan, VanHaitsma, Brouwer and Windemuller. The motion was approved.

Moved by DeHaan, seconded by Wolfert, for second reading and final approval of Ordinance 25-009 to Amend Ordinance 02-003 Sidewalks and Bicycle Paths. Roll call vote: Yeas: Wolfert, DeHaan, VanHaitsma, Brouwer and Windemuller. Nay: Miller. The motion was approved and the ordinance was adopted.

Moved by Wolfert, seconded by DeHaan to approve Resolution R25-017 to add a streetlight at the entrance to the Township Community Park. Roll call vote: Yeas: Wolfert, DeHaan, VanHaitsma and Brouwer. Nay: Miller and Windemuller. The motion was approved and the resolution was adopted.

Moved by DeHaan, seconded by Wolfert, to approve Sick Leave Policy. Carried by voice vote.

Items of Information: There were no updates for the MEMBA Park or the Township Community Park. Suggested Pathway specifications from Trustee Windemuller were addressed by the Township Engineer Aaron VanProyen. It was determined that the Township would require a layer of fabric to be placed between the sand and crushed concrete on next section of pathway that is laid.

Public Comment for Items not on the Agenda: Clerk DeHaan explained where first and final read Ordinances can be found on the Township website. Nick Hutchinson had sidewalk questions and park comments. Trustee Windemuller commented on the budget.

Moved by DeHaan, seconded by Wolfert, to adjourn at 8:27pm. Carried by voice vote.



Candy DeHaan, Township Clerk

8/21/2025

Date

Laurie VanHaitsma, Township Supervisor

Date