

JAMESTOWN CHARTER TOWNSHIP  
PLANNING COMMISSION MEETING MINUTES  
February 18, 2025, at 7:00 p.m.  
Jamestown Charter Township Hall, 2380 Riley St., Hudsonville MI 49426

**CALL TO ORDER:** Chairman Smith called the meeting to order at 7:00 p.m.

**ROLL CALL:** Commissioners Al Jeurink, Cal Klooster, Dana O’Dell, Dean Smith, and Tim Tacoma were present. Commissioners Sherrie Miedema and Dave Kronemeyer were absent with notice. Chairman Smith informed the Commissioners that Commissioner Ross De Jong decided not to continue as a Planning Commissioner after the expiration of his term. The Planning Commissioners expressed their thanks for Commissioner De Jong’s service on the Planning Commission. Chairman Smith introduced and welcomed Al Jeurink as the new Planning Commissioner appointed to fill the vacancy left by Commissioner De Jong.

**ALSO PRESENT:** Township Planner Greg Ransford

**INVOCATION:** Chairman Smith opened with the invocation.

**APPROVAL OF MINUTES:** A motion was made by Commissioner Klooster, supported by Commissioner Tacoma, to approve the minutes of the December 17, 2024 Planning Commission Meeting as written. There was no Planning Commission meeting in January, 2025. Motion carried unanimously.

**APPROVAL OF AGENDA:** A motion was made by Commissioner Tacoma, supported by Commissioner Klooster, to approve the agenda. Motion carried unanimously.

**GENERAL COMMENTS REGARDING NON-AGENDA ITEMS:** None.

**NEW BUSINESS:**

- **Election of Officers**-a motion was made by Chairperson Smith, supported by Commissioner Klooster, to re-elect Dean Smith as Chairperson and Tim Tacoma as Secretary, and to elect Dave Kronemeyer as Vice-Chairperson. Motion carried-five ayes, Commissioners Kronemeyer and Miedema absent.
- **The Annual Report of the Planning Commission** was reviewed. A motion was made by Commissioner Klooster, supported by Commissioner Tacoma, to approve the annual report as submitted. Motion carried-five ayes, Commissioners Kronemeyer and Miedema absent.

**OLD BUSINESS:**

- **Text Amendment-Agape Acres Farm, LLC** is seeking to define an “Event Barn” and create Section 6.4U within the Jamestown Charter Township Zoning Ordinance (JCTZO) to regulate Event Barns. **The Planning Commissioners** reviewed the revised language for Event Barns that included suggestions from Township Legal Counsel. There was also discussion regarding enforcement, the process for resolving complaints and whether it would be appropriate to have the Township Zoning Administrator review and renew the annual Special Use permit. **A motion was made** by Commissioner Tacoma, supported by Commissioner O’Dell, to recommend that the Township Board of Trustees adopt the proposed Zoning Ordinance text amendment language as revised to define an “Event Barn” and create Section 6.4U to regulate Event Barns, with a change in the revised language to require administrative approval by the Township Zoning Administrator for the annual Special Permit renewal unless the Township Zoning Administrator requests Planning Commission review for the annual permit renewal. Motion carried-five ayes, Commissioners Kronemeyer and Miedema absent.

- **Master Plan**

- **Utilities Chapter**

- Planner Ransford** noted that the Township Engineers had submitted recommended revisions and a graph showing the average daily water system demand.

- **32<sup>nd</sup> Avenue/M-6 chapter**

- Planner Ransford** submitted revised language as directed by the Planning Commission at the September 17, 2024 Planning Commission meeting.

- **Implementation Chapter**

- The Planning Commissioners** reviewed this chapter and decided that no changes were necessary.

**Planner Ransford** informed the Commissioners that they still need to review the Master Plan appendix and maps. He also advised that due to an adopted amendment to the state enabling act regarding housing, the Planning Commission may need to address housing density and affordability in the Master Plan by means of a housing assessment. He can provide a housing assessment template for the Planning Commission to review.

- **Workable Solar Ordinance Sample**

**The Planning Commissioners** reviewed the ordinance developed by Barry County. It was decided to remove language regarding minimum lot size and to change language regarding a surety bond to only irrevocable letter of credit or cash. Planner Ransford was also directed to find PA116 information regarding compatibility and decommissioning. Planner Ransford will draft a workable solar ordinance specific to Jamestown Township for further discussion which incorporates changes to the language regarding minimum lot size and surety bonds.

**EXTENDED PUBLIC COMMENTS REGARDING AGENA ITEMS ONLY:** None.

**CORRESPONDENCE:** None.

**PLANNING COMMISSION MEMBER COMMENT:** Commissioner Tacoma inquired about Elzina’s progress regarding his application for a Special Use permit. Supervisor Van Haitsma informed him that the Township Zoning Administrator is working on enforcement action.

**ADJOURN:** A motion was made by Commissioner Tacoma, supported by Commissioner Klooster, to adjourn the meeting at 7:45 p.m. Motion carried unanimously.

Respectfully submitted by,

Maureen Carmody, Recording Secretary  
Planning Commission

Minutes approved on

\_\_\_\_\_ by \_\_\_\_\_  
(chair)