

## Fresh Coast Planning

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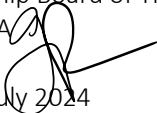
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# MEMORANDUM

To: Jamestown Charter Township Board of Trustees and Planning Commission  
From: Gregory L. Ransford, MPA   
Date: August 1, 2024  
Re: Monthly Activity Report – July 2024

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Please find within this memorandum our July 2024 Monthly Activity Report for service to Jamestown Charter Township. The report is structured to include those items that are most relevant to planning or include our assistance to another department because of its relevance to planning. We did not include general inquiries such as basic phone calls, walk-ins during office hours (that did not result in extensive planning assistance), responses to press inquiries, or other similar minor items. In the instance you prefer that our report include those items, please let us know. Otherwise, we will continue to structure the report in the same fashion. If you have any questions or need further detail, please do not hesitate to let us know.

### Activity

- Heritage Condominiums
  - Preliminary Planned Development application seeking 74 duplex residential condominium units and one (1) single-family residential condominium unit. The property is located generally at the southwest corner of Riley Street and 24<sup>th</sup> Avenue.
- SoundOff Signal
  - Site Plan application to construct a 41,563 square foot addition for manufacturing and warehouse space, employee lounge, and restrooms to their existing facility at 4130/4182 Royal Court. The property is located on the east side of Royal Court, north of Quincy Street.
- Jamestown Baptist Church
  - Site plan application to construct an 18,900 square foot addition to the existing church and related parking. The property is located at 2472 Quincy Street
- Contractor's Offices
  - Draft language was created by the Planning Commission for Contractor Offices within the C-2 Zoning District as a special use and is scheduled for a public hearing at their July meeting.
- Master Plan
  - Continued review of chapters by the Planning Commission

Thank you for the opportunity to serve Jamestown Charter Township.

GLR  
Planner