

JAMESTOWN CHARTER TOWNSHIP  
PLANNING COMMISSION MEETING MINUTES  
February 20, 2024, at 7:00 p.m.  
Jamestown Charter Township Hall, 2380 Riley St., Hudsonville MI 49426

**CALL TO ORDER:** Chairman Smith called the meeting to order at 7:00 p.m.

**ROLL CALL:** Commissioners Ross De Jong, Cal Klooster, Dave Kronemeyer, Dana O’Dell, Dean Smith, and Tim Tacoma were present. New Commissioner Sherrie Miedema was absent with notice.

**ALSO PRESENT:** Township Planner Greg Ransford.

**INVOCATION:** Commissioner Tacoma opened with the invocation.

**APPROVAL OF MINUTES:** A motion was made by Commissioner Kronemeyer, supported by Commissioner De Jong, to approve the minutes of the January 16, 2024 Planning Commission Meeting as written. Motion carried unanimously.

**APPROVAL OF AGENDA:** A motion was made by Commissioner Klooster, supported by Commissioner Tacoma, to approve the agenda. Motion carried unanimously.

**GENERAL COMMENTS REGARDING NON-AGENDA ITEMS:** None.

**NEW BUSINESS:**

- **Site Condominium**
  - **Jamestown Shores Site Condominium-Amendment-Final Plan**
    - **Seeking to combine Parcel F and Unit 11 and the resulting condominium boundary**
    - **Seeking to combine Units 1, 2, and 3, and subsequently split Parcel K and Unit 3**

The Planning Commissioners reviewed the Final Site Condominium Plan from Jamestown Shores LLC to amend the existing Jamestown Shores Site Condominium located on the south side of Perry Street between 36<sup>th</sup> Avenue and 40<sup>th</sup> Avenue. The Site Condominium was established in 2020 with 17 single-family residential site condominium sites and nine (9) single-family residential lots, along with two private roads. They also reviewed the Planning Commission Considerations in the Township Planner’s memorandum. A condition that the applicant must meet the requirements of the Fire Chief was added as Condition #12 within the Resolution for Amended Final Site Condominium approval.

**A motion was made** by Commissioner Tacoma, supported by Commissioner Klooster, to recommend that the Township Board of Trustees adopt the Resolution for Amended Final Site Condominium approval to establish a seventeen (17) unit single-family site condominium and ten (10) single-family lots as well as two (2) private roads, as shown in the site plan submission titled Jamestown Shores Site Condominium, prepared by Exxel Engineering, Incorporated, dated 01/05/24 (the “Development”), with the addition of Condition #12 that the applicant must meet the requirements of the Fire Chief and also meet all of the Site Plan Review Standards of Section 17.1E of the Jamestown Charter Township Zoning Ordinance (JCTZO). **Motion carried:** 6 ayes, Commissioner Miedema absent.

**OLD BUSINESS:**

- **Master plan**

The Planning Commissioners began the required review of the Jamestown Charter Township Master Plan (JCTMP). They read and discussed the Introduction and Community Profile Chapter and Chapter One- Agricultural Uses. Planner Ransford presented a Master Plan Framework that illustrates the tasks that are

required to complete updates to the JCTMP. The Planning Commissioners gave Planner Ransford direction to provide updated language based on their discussion for these chapters of the JCTMP.

**EXTENDED PUBLIC COMMENTS REGARDING AGENA ITEMS ONLY:** None.

**CORRESPONDENCE:** None. Greg informed the Commissioners that a Public Hearing has been scheduled for the March 19, 2024 Planning Commission meeting regarding text amendments to the JCTZO for Accessory Building Height, Curbing in Off-Street Parking Areas, and overlay districts for Village of Jamestown and Forest Grove. There may also be a site plan review for a Sherwin Williams retail paint store as well as discussion regarding the Residential Uses chapter of the Jamestown Charter Township Master Plan.

**PLANNING COMMISSION MEMBER COMMENT:** Commissioner Kronemeyer stated that he would be absent from the March 19, 2024 Planning Commission meeting. Commission De Jong commented on the recently passed state legislation that removes local authority over the siting of renewable energy facilities. Commissioner Tacoma commented on the planned closing of the Campbell Plant, Consumer Energy’s last coal fired plant and the associated effort to make Ottawa County a charter county.

**ADJOURN:** A motion was made by Commissioner Tacoma, supported by Commissioner Kronemeyer, to adjourn the meeting at 8:45 p.m. Motion carried unanimously.

Respectfully submitted by,

Maureen Carmody, Recording Secretary  
Planning Commission

Minutes approved on

\_\_\_\_\_ by \_\_\_\_\_  
(chair)