



## Fresh Coast Planning

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# MEMORANDUM

To: Jamestown Charter Township Board of Trustees and Planning Commission  
From: Gregory L. Ransford, MPA  
Date: January 4, 2024  
Re: Monthly Activity Report – December 2023

Please find within this memorandum our December 2023 Monthly Activity Report for service to Jamestown Charter Township. The report is structured to include those items that are most relevant to planning or include our assistance to another department because of its relevance to planning. We did not include general inquiries such as basic phone calls, walk-ins during office hours (that did not result in extensive planning assistance), responses to press inquiries, or other similar minor items. In the instance you prefer that our report include those items, please let us know. Otherwise, we will continue to structure the report in the same fashion. If you have any questions or need further detail, please do not hesitate to let us know.

### Activity

- Cruzan Salon
  - Home Occupation Hair Salon in an accessory building, located at 4013 8<sup>th</sup> Avenue
- Jamestown Shores
  - Private road and site condominium application of 14 Single-family condominium units and 10 single-family lots located at 36<sup>th</sup> Avenue and Perry Street
- Sherwin Williams
  - Paint store of approximately 3,500 square feet, located on the south side of Quincy Street next door to Arbor Financial Credit Union
- Section 15.6E – Landscaping and Overall Site Design
  - Draft of text amendment to require concrete curbing throughout all paved areas in commercial or industrial development within the Overlay
- Section 26.4C5 – Off-Street Parking Areas
  - Draft of text amendment to require concrete curbing throughout all paved areas in commercial or industrial development
- Section 3.2 – Accessory Buildings, Structures, and Uses
  - Draft of text amendment to revise the height of accessory buildings
- Master Plan
  - Initiation of the Master Plan process
- Village of Jamestown Overlay
  - Proposed text and map(s) to establish an overlay district in the Village of Jamestown pursuant to the Master Plan
- Village of Forest Grove Overlay
  - Proposed text and map to establish an overlay district in Forest Grove pursuant to the Master Plan

Thank you for the opportunity to serve Jamestown Charter Township.

GLR  
Planner