

# JAMESTOWN CHARTER TOWNSHIP

Ottawa County

2380 – Riley Street, Hudsonville, Michigan 49426

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## ZONING ORDINANCE MAP OR TEXT AMENDMENT APPLICATION

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For an application to be considered complete, all requested information must be provided. If an item is not applicable to your application, please state “not applicable” and provide an explanation why it is not applicable.

- **Initial Review Body:** Planning Commission
- **Meeting Frequency:** Third Tuesday of every month
- **Application Deadline:** Forty-nine (49) calendar days prior to the third Tuesday meeting at which you desire your application to be considered.
- **Township Office Review:** Following review by township personnel, if any required materials are deemed missing the applicant will be notified and must provide said material, which must result in a complete application prior to the required publication deadline for said meeting for consideration.
- **Initial Submission Requirements:** One (1) electronic copy and Four (4) copies folded to a size no larger than 11” x 14”. No rolled plans shall be accepted.
- **Final Plan Submission Requirements:** Twelve (12) copies of all final plan materials for distribution to the Review Body are required to be folded to a size no larger than 11” x 14” and shall be clipped or otherwise secured in twelve (12) equal groups. No rolled plans shall be accepted.
- **Special Meeting Requests:** the fee for a Special Meeting shall be double the application fee. Special meetings are not guaranteed and depend upon membership availability.

**DO NOT DISCARD THIS PAGE  
YOU MUST SUBMIT THIS PAGE WITH YOUR APPLICATION**

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For office use

Date Received: \_\_\_\_\_ Payment of: \_\_\_\_\_ Via Check: \_\_\_\_\_ Cash: \_\_\_\_\_ (500' MZEA - Sunset to yr 2016)

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## REQUEST FOR ZONING ORDINANCE AMENDMENT

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NON-REFUNDABLE REQUEST FEE: \$500.00

(Subject to additional fees as determined by the Township for Engineering, Attorney, Planning Consultant, Publishing fees, etc.)

### CHECK THE APPLICABLE REQUEST

\_\_\_\_ MAP AMENDMENT (Rezoning)

\_\_\_\_ TEXT AMENDMENT

All petitions for an amendment to the Zoning Ordinance or the Zoning Map shall include the following information.

### SECTION 31.3 – AMENDMENT APPLICATIONS

Name of Petitioner: \_\_\_\_\_

Address of Petitioner: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

What is the Petitioner’s interest in making this petition? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What is the nature and effect of the proposed amendment? \_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

**MAP AMENDMENT**

List the name, address and interest of every person who has a legal or equitable interest in any land to be rezoned (map amendment).

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What is the current zoning of any property requested to be rezoned? \_\_\_\_\_

What is the proposed zoning of any property requested to be rezoned? \_\_\_\_\_

Parcel Number of property requested to be rezoned: \_\_\_\_\_

Address of property requested to be rezoned: \_\_\_\_\_

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Provide a scaled map of the property, fully-dimensioned and correlated with the legal description, showing the following:

1. The land which would be affected by the proposed amendment;
2. If the land proposed for rezoning does not include the entire parcel or lot, the land and legal description of the portion of the parcel of the lot which is proposed for rezoning and the portion of the parcel of the lot which is not proposed for rezoning;
3. The present zoning of the land proposed for rezoning;
4. The present zoning of all abutting lands; and
5. All public and private rights-of-way and easements bounding and intersecting the land proposed for rezoning.

Attach the legal description of the property.

**ADDITIONAL INFORMATION**

Please provide proof of ownership. If ownership is pending a purchase agreement that is conditional to the Zoning Amendment request, please provide proof of said agreement.

In the instance there is an alleged error in the Ordinance which would be corrected by the proposed amendment, provide a detailed explanation of such alleged error and detailed reasons why the proposed amendment would correct the same:

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State the changed or changing conditions in the area or in the Township that make the proposed amendment reasonably necessary to the promotion of the public health, safety and general welfare:

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State all other circumstances, factors and reasons which the petitioner offers in support of the proposed amendment:

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**TEXT AMENDMENT**

Provide the exact text you are proposing with Section numbers (or new section number if a new section is proposed). Separately, provide text that shows all proposed changes, which include deletions and/or additions.

\*\*By signing this application I acknowledge that I am the legal owner, petitioner or agent and that I have the authority to apply and that I provide consent for township officials to access the property, if applicable, to accurately evaluate the request.

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\*\*Signature of Petitioner

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\*\*Signature of Petitioner