

# ***2019 ANNUAL REPORT of the PLANNING COMMISSION of JAMESTOWN CHARTER TOWNSHIP***

Pursuant to Section 3D of the Jamestown Charter Township Planning Commission Bylaws

---

## **EXECUTIVE SUMMARY**

On January 17, 2012, the Jamestown Charter Township Planning Commission adopted its Bylaws, which established the Rules of Procedure of the Planning Commission to facilitate the performance of its duties as outlined in the Michigan Planning Enabling Act, PA 33 of 2008, MLC 125.3801, et seq., and the Michigan Zoning Enabling Act, PA 110 of 2006, MCL 125.3101, et seq. Pursuant to Section 3, subsection D of the Jamestown Charter Township Planning Commission Bylaws, we present the following report regarding the operations of the Planning Commission, the status of planning activities, including recommendations regarding actions by the Township Board related to planning and development as well as other pertinent activities of the Planning Commission.

## **OPERATIONS & ACTIVITY**

### *Membership of the Planning Commission*

- Dean Smith
- Randy Zomerlei
- Doug Ymker
- Tim Tacoma
- Jeff Dykstra
- Diane Pater
- Kevin Gilliam

### *Officers of the Planning Commission*

- Chairperson – Dean Smith
- Vice Chairperson – Jeff Dykstra
- Secretary – Tim Tacoma

### *Meetings & Meeting Attendance*

Regular Meetings: 10 <> Special Meetings: 1

- Zomerlei: 11
- Smith: 11
- Ymker: 10
- Pater: 10
  - Woltjer: 1
- Gilliam: 10
- Dykstra: 10
- Tacoma: 11

### *Procedural Approvals and Documents*

- Elected Officers of the Planning Commission

### *Site Plan Approvals*

- Jamestown Christian Reformed Church – Minor Amendment
- Speedwrench – Site Plan
- West 24 Cottages – Planned Development
- Jamestown Square – Site Plan
- Spring Grove Farms Phase 5 – Preliminary Plat
- Arbor Credit Union – Site Plan

### *Site Plan Denials*

- None

### *Special Use Approvals*

- Martinez – Home occupation
- Schantz – Accessory building in front yard
- Wiersema – Accessory building in front yard

### *Special Use Denials*

- None

### *Zoning Text & Map Amendments*

- Map (Rezone)
  - SoundOff Signal – 70-18-02-200-033 – Rezone conditionally from C-2 to I-2
  - Knobloch/Burns – 32<sup>nd</sup> Avenue – Tabled
- Text
  - Section 14.7 – Building Materials Standards
  - Section 15.8 – Industrial Architecture
  - Section 6.4N – Special Uses, Service Uses Not Involving Retail or Wholesale Sales
  - Section 3.19 – Non-grandfathered and Non-conforming Uses
  - Section 21.3(3) – Minimum Required Parking Spaces
  - Section 17.1D1 – Site Plan Review, Review Procedure and Authorization, Site Plan Review Committee
  - Section 27.3C – Review of Preliminary Plans by the Planning Commission – Standards and Required Improvements
  - Section 27.3D – Review of Preliminary Plans by the Planning Commission – Standards and Required Improvements
  - Section 9.3D – Special Uses
  - Section 10.3I – Special Uses

### *Other Amendments or Activities*

- Master Plan

**GENERAL RECOMMENDATIONS & INQUIRIES**

- Street tree planting deadline policy

A handwritten signature in black ink, appearing to read "Dean Smith", written over a horizontal line.

Dean Smith, Chairperson  
Jamestown Charter Township  
Planning Commission