

**Jamestown Charter Township Board
Regular Meeting**

**Monday, July 15, 2019
Jamestown Township Hall
2380 Riley Street, Hudsonville, MI 49426**

MINUTES

Supervisor Bergwerff called the meeting to order at 7:01pm followed by Pledge of Allegiance and opening prayer.

Members Present: Supervisor Ken Bergwerff, Clerk Candy DeHaan, Treasurer Scott Brouwer, and Trustees Gail Altman, Janet Oskin, Ben Miller and Tim Tacoma.

Staff Present: Fire Chief Duane Miedema, Planner Greg Ransford, Attorney Mark Nettleton and Library Director Amber McLain.

Moved by Oskin, seconded by DeHaan, to approve agenda, dated July 11. Carried by voice vote.

Moved by Brouwer, seconded by Oskin, to approve Township Board minutes of June 17, 2019. Carried by voice vote.

Public Comment for Items on this Agenda: None

Reports were shared by Fire Chief Miedema, Treasurer Brouwer and Library Director Amber McLain.

Library Director McLain was pleased to announce that a new Youth Service Librarian has been hired and will start August 5th. Summer reading registered participants are from up from 707 last year to 1047 this year!

There were two (2) June burials in Jamestown Cemeteries.

Correspondence was received from Derek McCormick and Jason Roberts.

Items for Discussion and/or Action:

Moved by Oskin, seconded by Altman, to approve the presentation of the bills. Carried by voice vote.

Moved by Oskin, seconded by Altman, to approve the paying of the bills. Roll call vote: Yeas: Altman, Brouwer, DeHaan, Bergwerff, Oskin, Miller and Tacoma. Opposed: None.

Moved by Tacoma, seconded by DeHaan, for second reading and final approval of Ordinance #19-005 to Amend the Zoning Ordinance for West 24 Cottages Planned Development. The motion carries with 5 of 7 votes. Yeas: Brouwer, DeHaan, Bergwerff, Oskin and Tacoma. Opposed: Altman and Miller.

Moved by DeHaan, seconded by Oskin, to approve the Greenly Street Sanitary Sewer Development Contract. Carried by voice vote.

Moved by DeHaan, seconded by Tacoma, to approve the Valley Vista 4 Development Contract. Carried by voice vote.

Building Use Policy is tabled until the August 19th Board meeting to make a few minor changes.

It was decided to use the Ottawa County GIS Department to upgrade the Township's cemetery records from paper to digital. The Township already pays an annual fee to the County for their GIS services. There is no additional cost to add this service for our cemetery records.

Updates were shared about the following:

- The parking lot lights will be a minimum 10 weeks out.
- The Township is the Fiduciary for a grant that Trinity Christian Reformed Church obtained doing work in Rush Creek. Monies received for this project are received and paid to Trinity CRC.
- The Township has received \$479,195 over the past 5 years from a SAW grant through the DEQ for storm water management and waste water asset management. Because of this grant the Water/Sewer Department now has water meters that can be accessed remotely, so they no longer need to do manual reads. Water can be turned off and on remotely. They now have a data base of all the underground assets.
- Zoning Administrator Scharphorn is schedule to meet with Eastbrook homes and is making a plan to walk every parcel in Jamesfield Estates and make sure all required trees per Township Ordinance are planted. It was also mentioned that we may require future developments to place money in escrow to make sure our Ordinance is followed.
- Among the many issues that are enforced by our Zoning Administrator, these two have been the most prominent recently: visibility issues at intersections because of unmowed/tall grasses and abandoned/inoperable vehicles.
- Our logo project was on hold because of a staff change. We hope to move forward with it soon.
- We were pleased to find out that our insurance covers fire hydrant damage.


Planner Ransford was present and answered all Master Plan questions that the Board had. Moved by Altman, seconded by Oskin, to authorize the distribution of the Master Plan. Carried by voice vote.

Ordinance #19-006 to Amend Sections 9.3D and 10.31 of the Zoning Ordinance was introduced, read for the first time, ordered published, and tentatively scheduled for a second reading at the August 19, 2019 Board meeting.

Item(s) for Information: None

Public Comment for Items not on the Agenda: Jim Miedema is pretty sure that the Water Pump Station on 32nd Avenue is owned by the Township. Jacklyn Hulst is concerned about Autumn Hills Landfill's plans to install a disposal well and inject their leachate into the ground. Amy Kadzban is concerned about the side effects/safety of the many cell towers being installed in the Township. Robert VandenBerg was concerned about missing American flag at the Forest Grove Fire Station.

The meeting adjourned at 8:27pm.



Candy DeHaan, Township Clerk



Date

Ken Bergwerff, Township Supervisor

Date