

**Jamestown Charter Township Board
Regular Meeting**

**Monday, June 17, 2019
Jamestown Township Hall
2380 Riley St, Hudsonville, MI 49426**

MINUTES

Supervisor Bergwerff called the meeting to order at 6:30pm followed by Pledge of Allegiance and opening prayer.

Members Present: Supervisor Ken Bergwerff, Clerk Candy DeHaan, Treasurer Scott Brouwer, and Trustees Gail Altman, Janet Oskin, Ben Miller and Tim Tacoma.

Managing Director Brent Laughlin and Commissioner Jim Miedema from the Ottawa County Road Commission shared the status and maintenance schedule of Jamestown roads, past, present and future.

We moved to the regular portion of the Township Board meeting at 7:06pm.

Staff Present: Fire Chief Duane Miedema, Sheriff's Deputies A.J. Rietberg and Eric Smith, Attorney Mark Nettleton and Library Director Amber McLain.

Moved by Altman, seconded by Oskin, to approve agenda. Carried by voice vote.

Moved by Oskin, seconded by Altman, to approve Township Board minutes of May 13, 2019. Carried by voice vote.

Moved by Altman, seconded by Miller, to approve Township Board Special Meeting minutes of June 4, 2019. Carried by voice vote.

Public Comment for Items on this Agenda: Ron Koroleski shared his thoughts on the use of Township property near the corner of 24th Avenue and Greenly.

Reports were shared by Fire Chief Miedema, Treasurer Brouwer, Sheriff's Deputy Rietberg and Library Director Amber McLain.

Moved by Oskin, seconded by Altman, to approve \$12,000 to have one of the Fire Department vehicles repainted. Roll call vote: Yeas: Tacoma, Miller, Oskin, Bergwerff, DeHaan, Brouwer and Altman. Opposed: None.

Moved by Bergwerff, seconded by Oskin, to approve purchase of Demo priced Thermo Imaging Camera for \$5,995 for the Fire Department. Roll call vote: Yeas: Altman, Brouwer, DeHaan, Bergwerff, Oskin, Miller and Tacoma. Opposed: None.

Deputy Rietberg introduced the Board to Deputy Eric Smith, formerly assigned to Georgetown Township and now assigned to Jamestown. Deputy VanDis and Deputy Smith have traded jurisdiction assignments.

There were four (4) May burials in Jamestown Cemeteries.

Items for Discussion and/or Action:

Moved by Oskin, seconded by Miller, to approve the presentation of the bills. Carried by voice vote.

Moved by Miller, seconded by Oskin, to approve the paying of the bills. Roll call vote: Yeas: Tacoma, Miller, Oskin, Bergwerff, DeHaan, Brouwer and Altman. Opposed: None.

Two bids were submitted for the Rockaway Booster Station on June 6, but neither one fully met our expectations. Our plan is to either go back to the drawing board seeking a better alternative with possible resubmission for bids later this year or early next year incorporating new ideas. There is no deadline for this project, so time is on our side.

The SAW Grant that was awarded to Jamestown Charter Township in November of 2015, has concluded. Because of grant monies, it only cost Jamestown 10% of the \$239,620.12 final cost to assess and implement stormwater and wastewater asset management plan.

Moved by DeHaan, seconded by Brouwer, to open the public hearing for West 24 Cottages. Carried by voice vote.

Todd Stuive shared the plans for West 24 Cottages. The following attendees shared their thoughts on the plan: Amy Kadzban, Derek McCormick, Doug Gulker (Fusion Properties), and Ron Koroleski.

Moved by DeHaan, seconded by Brouwer, to close the public hearing for West 24 Cottages. Carried by voice vote.

Ordinance #19-005 to Amend the Zoning Ordinance for West 24 Cottages Planned Development was introduced, read for the first time, ordered published, and tentatively scheduled for a second reading at the July 15, 2019 Board meeting.

Discussion was had about the timing of the planting of trees at new builds specifically in Jamesfield Planned Development. An idea was suggested of asking the Planning Commission to include in the Ordinance a time limit of 8 months after an occupancy permit is granted for the required trees to be planted.

Moved by Tacoma, seconded by Oskin, for second reading and final approval of Ordinance #19-004 to Amend the Zoning Ordinance by adding Section 3.19, and amending Sections 6.4N, 17.1D1, 21.3(3), 27.3C and 27.3D. Carried by voice vote.

Regarding policy for rental and use of Township buildings, we are still awaiting written revisions.

Moved by Tacoma, seconded by Oskin, to approve updated proposal to upgrade exterior lighting at the Township Hall and Library parking lots and remove inground lights at Library. Roll call vote: Yeas: Altman, Brouwer, DeHaan, Bergwerff, Oskin, Miller and Tacoma. Opposed: None.


To move ahead with plans to develop our property near the corner of 24th Avenue and Greenly, it was discussed that the following needs to be done:

- Appraisal
- Park Design Study
 - o The following 3 companies have been reached out to for park planning: MCSA Group, Progressive AE and Ottawa County Planning Department.
- Ad-hoc park design committee be appointed

Item(s) for Information: None

Public Comment for Items not on the Agenda: Ron Koroleski had questions about funding for the new sidewalks along Riley Street.

The meeting adjourned at 8:40pm.



Candy DeHaan, Township Clerk

6/18/2019

Date

Ken Bergwerff, Township Supervisor

Date