

**Site Plan Review Committee
Jamestown Charter Township**

May 30, 2019

Meeting was called to order at 2:30pm by Jeff Dykstra.

Members present: Dean Smith, Greg Ransford, Nate Vriesman, and Jeff Dykstra

Members absent: None

Also present: Steve Witte, Chief Meidema, Trevor Petroelje with Copperrock

At 2:30pm Smith provided a motion to approve the agenda as presented. Motion was seconded by Vriesman and carried unanimously.

At 2:31pm Smith provided a motion to approve the March 21, 2019 meeting minutes. Motion was seconded by Vriesman and carried unanimously.

At 2:31 pm Chairperson Dykstra noted there were no non-agenda item citizen comments.

There were none.

At 2:33pm Chairperson Dykstra noted that the first order of business is the Jamestown Square site plan.

Steve Witte presented the site plan, landscaping details, drive thru, etcetera.

Dykstra asked about the proposed loading area. Witte indicated it would be on the back of the building, and why the drive is wider. Dykstra is concerned with the drive thru window being in the same area as deliveries. General discussion was held regarding access to the back of the building.

Concern was raised regarding the order speaker decibel level. Witte will obtain that information.

Ransford discussed his list including access improvements to the south. Consensus was reached to require the western pavement and access point is established at least twenty feet but eliminate the eastern.

Ransford discussed the elevations and roof top units. Copperrock will make sure they are screened.

Vriesman reviewed the content of his letter. General discussion was held regarding sidewalk and directional trip data.

Ransford provided a motion to recommend approval with a reciprocal document secured for the southern internal access drive, decibel level and volume control for order speaker at drive-thru

shall be provided, all elevations shall be in color, parapets must fully block rooftop units from the road and lot interior, light pole and fixture shall not exceed 20 feet in height, submission of the expanded photometrics, waiver provided from the number of each tree variety but must keep the number of total trees as proposed, installation of a Knox Box, the northern sidewalk will connect to the sidewalk adjacent to Kaylee Lane, and confirmation of peak directional trips. Motion was seconded by Vriesman and carried unanimously.

At 3:46pm Chairperson Dykstra asked for extended public comment.

There was none.

At 3:46pm Smith provided a motion to adjourn. Motion was seconded by Vriesman and carried unanimously.

Respectfully Submitted:

Gregory L. Ransford