



Fresh Coast Planning

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MEMORANDUM

To: Jamestown Charter Township Board of Trustees & Planning Commission
From: Gregory L. Ransford, MPA 
Date: March 11, 2019
Re: Monthly Activity Report – February 2019

Please find within this memorandum our February 2019 Monthly Activity Report for service to Jamestown Charter Township. The report is structured to include those items that are most relevant to planning or include our assistance to another department because of its relevance to planning. We did not include general inquiries such as basic phone calls, walk-ins during office hours (that did not result in extensive planning assistance), responses to press inquiries, or other similar minor items.

In the instance you prefer that our report include those items, please let us know. Otherwise, we will continue to structure the report in the same fashion. If you have any questions or need further detail, please do not hesitate to contact us anytime.

Activity

- SoundOff Signal – Conditional rezoning and site plan application
- Speedwrench – Site plan application
- Jamestown Cottages – Planned Unit Development application
- Royal Technology matters
- Martinez – Home occupation special use application
- Section 6.4N – Service Uses text amendment
- Master Plan
- Recreation Plan

Thank you for the opportunity to serve Jamestown Charter Township.

GLR
Planner