

**Site Plan Review Committee  
Jamestown Charter Township**

September 20, 2018

**Meeting was called to order at 2:30pm by Jeff Dykstra.**

Members present: Ted Woltjer, Greg Ransford, Nate Vriesman and Jeff Dykstra

Members absent: None

Also present: Steve Witte, Tom Meidema, Ken Bergwerff, and Chief Miedema

**At 2:31pm Vriesman provided a motion to approve the agenda as presented. Motion was seconded by Woltjer and carried unanimously.**

**At 2:32pm Woltjer provided a motion to approve the August 30, 2018 meeting minutes. Motion was seconded by Vriesman and carried unanimously.**

**At 2:32pm Chairperson Dykstra noted there were no non-agenda item citizen comments.**

There were none.

**At 2:32pm Chairperson Dykstra noted that the first order of business is the MFP Automation Engineering site plan application.**

Steve Witte presented the proposed building and site plan. MFP would like less trees on the north and east property lines, if the SPRC agrees.

Ransford presented the items in his review memorandum.

1. Dumpster – the Committee found the galvanized metal enclosure acceptable
2. Light Fixtures – The applicant will provide photometrics prior to final review. Discussion was held regarding the existing globe fixtures and wanting to keep them, in the interior of the lot along the drive. General consensus was that the fixtures are okay if the photometrics comply at the property boundaries.
3. Overhead doors on the east side – Consensus was reached the doors are acceptable
4. Façade – Ransford explained the recent concerns from the Planning Commission regarding the application of the industrial requirements. Discussion was held regarding decorative metal, 26 gauge metal, and related materials.
  - a. Woltjer recommended improving the architectural character of the east 75 feet of the south elevation
5. Parking – Consensus was reached that the parking is sufficient.
6. Meters – No concerns were raised by the Committee
7. Sidewalk – Payment in-lieu is recommended, unless previously paid
8. Landscaping – Perimeter landscaping was found acceptable, with waiver

9. Parking lot landscaping – Discussion was held regarding the interior position of the trees, verses the exterior of the trees. Woltjer recommended adding the landscaping to the building elevations. Consensus was reached to defer to the Planning Commission to determine the extent of the two interior trees.

Vriesman discussed the various items in his review letter.

The Fire Chief is satisfied with the proposed plans.

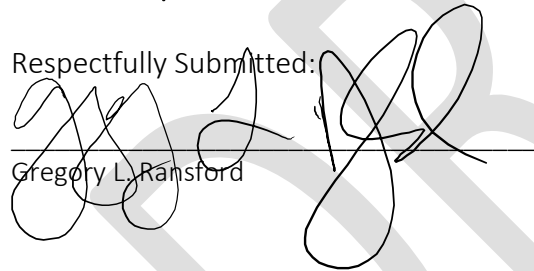
Ransford provided a motion to recommend approval, pending compliant photometrics are provided for review prior to distribution to the Planning Commission; revised façade for the east 75 feet of the southern elevation to improve the architectural character with glass, split faced block, or similar materials; payment in-lieu is provided for the bike path; buffer yard landscaping waivers are provided as requested; two interior trees shall be provided for the parking lot as determined by the Planning Commission and; compliance with the content of the Vriesman and Korhorn letter. Motion was seconded by Woltjer and carried unanimously.

**At 3:48pm Chairperson Dykstra asked for extended public comment.**

There was none.

**At 3:49pm Vriesman provided a motion to adjourn. Motion was seconded by Woltjer and carried unanimously.**

Respectfully Submitted:



Gregory L. Ransford