

**Site Plan Review Committee
Jamestown Charter Township**

June 21, 2018

Meeting was called to order at 4:00pm by Jeff Dykstra.

Members present: Ted Woltjer, Greg Ransford, Nate Vriesman and Jeff Dykstra

Members absent: None

Also present: Don Vanden Berg, Joe Grochowalski, Loren Hoppen, Craig Hoppen, Ken Bergwerff, Chief Miedema, and two members of the public

At 4:00pm Woltjer provided a motion to approve the agenda as presented. Motion was seconded by Vriesman and carried unanimously.

At 4:01pm Woltjer provided a motion to approve the June 14, 2018 meeting minutes. Motion was seconded by Ransford and carried unanimously.

At 4:02pm Chairperson Dykstra noted there were no non-agenda item citizen comments.

There were none.

At 4:02pm Chairperson Dykstra noted that the first order of business is the J&H Oil and Tim Horton's site plan application.

Woltjer provided a motion to open the floor for J&H and Tim Hortons, seconded by Vriesman and carried unanimously.

Loren provided an overview of the project. Discussion was held regarding the restaurant tenant and drive through.

Ransford reviewed his memorandum and discussed the items with the Committee, which included:

1. Parapet screening appears sufficient
2. Payment in-lieu for the bike path – the applicant will discuss with DHE
3. Chain link dumpster gate – acceptable, with transparency at 80-90% or greater, noted on the plans
4. Traffic trip generation – applicant will pursue, and elected to have a public hearing scheduled to maintain a July Planning Commission meeting
5. Shared access agreement is pending
6. Landscaping – to be determined by the Planning Commission if a waiver is appropriate
7. Building landscaping per 15.6B – acceptable as presented
8. Retaining wall chain link fence – will be vinyl coated per applicant, location found acceptable along west line regarding view by the public

9. Canopy materials – acceptable
10. Signage – only four permitted and the applicant acknowledged is reasonable
11. Curb radii to be addressed by Moore and Bruggink

Chief Miedema asked for signage to delineate a no parking fire lane on the west side of the building, which the applicant will install. Chief Miedema is satisfied with the overall layout.

Vriesman reviewed his letter, including storm water control, contours, trip generation, and the like.

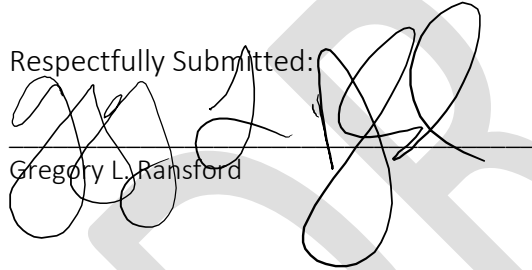
Ransford provided a motion to recommend approval, pending revision/addition of the dumpster gate note, the shared access agreement, Planning Commission landscaping waiver, signage is limited to four on the walls and canopies, and the curb radii is corrected within the revised plans, along with the revisions noted by Vriesman and Korhorn. Motion was seconded by Woltjer and carried unanimously.

At 5:32pm Chairperson Dykstra asked for extended public comment.

Dana O'Dell of 3570 Jamesfield Drive inquired regarding traffic.

At 5:37pm Vriesman provided a motion to adjourn. Motion was seconded by Woltjer and carried unanimously.

Respectfully Submitted:



Gregory L. Ransford