

JAMESTOWN CHARTER TOWNSHIP
PLANNING COMMISSION
REGULAR MEETING MINUTES
DECEMBER 20, 2016
7:00 PM

CALL TO ORDER:

Chairperson Smith called the meeting to order at 7:00 PM

ROLL CALL:

Commissioners Present: Dykstra, Webster, Smith, Woltjer, DeHoog, Tacoma
Absent with notice: Commissioner Keppel

INVOCATION:

Commissioner Smith led the invocation

APPROVAL OF MINUTES OF MINUTES OF REGULAR MEETING OF NOV. 29, 2016:

Motion by Tacoma, supported by DeHoog to approve the Nov. 29 minutes
Motion carried unanimously

APPROVAL OF THE AGENDA:

Commissioner DeHoog made the motion, supported by Commissioner Tacoma to
approve the December 20, 2016 Agenda.
Motion carried unanimously

GENERAL CITIZEN COMMENTS REGARDING NON-AGENDA ITEMS:

None

NEW BUSINESS:

**Public Hearings:

*Special use

*Chapel Cup & Cone - 2361 Riley Street- 70-18-10-360-037

*Seeking building additions and drive-thru

Motion to open Public Hearings made by Commissioner DeHoog, supported by
Commissioner Tacoma.

Four letters were submitted by citizens regarding this special use permit.

Chapel Cup & Cone was represented by Cal Bruxvoort of Latitude Engineering of Byron
Center, who gave a presentation.

Cliff Westendorp, 3736 -24th Ave., of Jamestown Automotive, raised questions about
the Riley Court status, road easements, increased traffic, parking and safety.

Ross DeJong, 2330 Riley St., was concerned about safety, parking requirements, and
compliance with zoning ordinances.

Sammi Marx, 23754 Riley St., was concerned about a drive-thru with small children and
bikes with increased traffic in the village, wants to keep a "home-town" feeling in Jamestown.

Mark Bolthouse, 2340 Riley St., Part owner of the Little Dipper Cafe, said the new business would be a competitor and he will also need a drive-thru window. He is also concerned about traffic and pedestrian safety.

Sonya DeJong, 2330 Riley St., had safety concerns.

Jodi Buchanan, 2304 Riley St., had questions about the existing business use.

Sharon Bergwerff, 2345 Riley St., addressed issues of business hours, activities, signage, year-around instead of seasonal, and also wants to keep the "home-town" feeling in the village.

Ron Koroleski, 2967 8th Ave., would like answers to the easement and parking issues.

At the end of the public comments, Commissioner DeHoog, supported by Commissioner Woltjer, made a motion to close the Public Hearing.

Motion carried unanimously.

Commission discussion ensued, with several issues to be considered:

- Easement for Riley Ct., language to be reviewed

- Route of drive-thru

- Parking requirements for this and adjacent businesses

- Dates and hours of operation

A motion was made by Commissioner Tacoma, supported by Commissioner DeHoog to table the request.

Motion carried unanimously

****2016 ANNUAL REPORT**

Motion was made to approve the 2016 Annual Report by Commissioner DeHoog, supported by Commissioner Webster.

Motion carried unanimously

****2017 MEETING SCHEDULE RESOLUTION**

Motion made by Commissioner Dykstra, seconded by Commissioner Webster to adopt this resolution.

Motion carried unanimously by Roll Call vote

OLD BUSINESS

None

EXTENDED PUBLIC COMMENTS REGARDING AGENDA ITEMS

None

CORRESPONDENCE

Four letters mentioned above

PLANNING COMMISSION MEMBER COMMENT

A warm thank you to Commissioner Christine Webster for her years of service on the Planning Commission.

ADJOURNMENT

Commissioner Dykstra made the motion, supported by Commissioner Webster, that the meeting be adjourned.

Motion carried unanimously

Time: 8:20 PM

MINUTES SUBMITTED BY-

Mary Woltjer