

UNAPPROVED MINUTES

JAMESTOWN CHARTER TOWNSHIP BOARD MEETING

June 17, 2013 7:00 p.m.

- 06-17-01 The meeting was called to order at 7:05 p.m. by Supervisor Bergwerff.
- 06-17-02 Opening prayer was given by Ken Bergwerff.
- 06-17-03 Members present: Tim Tacoma, Janet Oskin, Dan Jensen, Ken Bergwerff, Ruth Pruis, Scott Brouwer and Gail Altman. Absent: None
- 06-17-04 Motion by Oskin seconded by Altman to approve the agenda as presented.
Carried.
- 06-17-05 The minutes of the May 20, 2013 meeting were approved as presented. Bergwerff wished to note that he was absent with advance notice that he could not attend the meeting and had requested a change in date but it was denied by the board. He also stated that he will be absent from a meeting or two in the coming year due to prior commitments.
- 06-17-06 Public Comment: Jason Merryman, 2827 Keystone Dr., presented a petition from the Country Acres Estates development on 24th Ave. requesting a pathway connecting them to the village. He stated that it is a safety issue because the road is so narrow with no safe way to get to the school, library, and parks of the Township. Copy of petition attached.
- 06-17-07 Tim Kortman gave a report for the fire department requesting the addition of two new firefighters: This was approved by the fire board. Motion by Oskin seconded by Tacoma to appoint them to the fire department. **Carried.**
- 06-17-08 Motion by Jensen seconded by Altman to approve the consent agenda.
Carried
- 06-17-09 Correspondence: A letter from Bridlewood East Home Owners Association was received for information regarding development of Bridlewood East and West. Copy attached. The letter is responded to when the Bridlewood development is discussed.
- 06-17-10 Steve Boss gave an update of the water and sewer matters in the Township. He talked about the Lotus St. station relocation and replacing the Septic Tank Effluent Disposal system currently used in the village area of the Township. He stated that there is the possibility of getting an S2 grant that would pay 90% of the engineering costs and a State Revolving Fund loan that would forgive 50% if the total construction costs. This could amount to a total of \$2.26 million for the Township. Motion by Bergwerff seconded by Altman to adopt

a resolution authorizing him to submit an application for the S2 grant.
Carried.

- 06-17-11 Steve also presented a notice from the City of Wyoming that they are increasing the rates they charge Jamestown for water from \$2.02/1000 gal. to \$2.07/1000 gal. This is a 2.5% increase. Motion by Bergwerff seconded by Altman to adopt a resolution to increase the water rates by five (5) cents per gallon effective on August 22, 2013, the beginning of the next billing cycle.
Carried.
- 06-17-12 Discussion of the Bridlewood project was the next order of business. Eastbrook Builders responded to all the points in the letter from the Bridlewood East residents. A representative from Eastbrook stated that they have followed all the proper procedures. Various residents spoke of the many concerns they have with the situation. They spoke of a minimal level of communication from Eastbrook, that they did not feel the rules were being followed even though they are clearly written in the association agreement etc. Bergwerff suggested that they all leave the meeting and use the conference room to meet together to discuss this.
- 06-17-13 Bergwerff reported that Visser Appraisal is willing to do an appraisal of the 24th and Greenly properties and Oskin presented two bids for the demolition of the buildings. Attached. Bergwerff suggested an extra meeting to discuss this issue and after lengthy discussion it was decided to hold the regular meeting in July and decide then if an extra meeting is needed.
- 06-17-14 Beth Thomas, director of the Ottawa County Emergency Management Unit made a presentation. Motion by Oskin seconded by Altman to approve a Hazard Mitigation Plan. **Carried.**
- 06-17-15 The Supervisor postponed the parks and recreation committee update.
- 06-17-16 The assessor proposal was brought before the board. Motion by Tacoma seconded by Brouwer to increase the salary for the assessing department by \$3,000 per year to \$26,000 and that the assessor will be in the office four hours a week during regular office hours. The assistant assessor will be in on Thursdays for eight hours. There will no longer be extra pay for "split fees" and no charge to the residents for a split. **Carried.** Copy attached.
- 06-17-17 Bergwerff postponed the Principles of Governance from the MTA.
- 06-17-18 Motion by Tacoma seconded by Oskin to approve the Final Preliminary Plat Approval for Spring Grove Farms. **Carried.**
- 06-17-19 Bergwerff stated that he had met with Zeeland Township and the Ottawa County Road Commission regarding the final bill for the F M pathway.

Jamestown's share of the bill is \$21,680.31. Motion by Altman seconded by Brouwer to pay this bill. **Carried**

06-17-20 Motion by Altman seconded by Brouwer to present the bills. **Carried.**

06-17-21 Motion by Jensen seconded by Oskin to pay the bills. **Roll call vote: Carried.**

06-17-22 Opportunity was given for comment for items not on the agenda. Tacoma asked about the Grand Valley Metro Council. Bergwerff gave a handout (attached) of what the Council is doing and said they will put Jamestown's name on the list to receive money for resurfacing and do work on 32nd Ave. in 2018 if Jamestown remains a member of the council.

Ross DeJong reported on the meeting held in the conference room between Bridlewood and Eastbrook. He present three requests: 1) that the board protect the interests of the Bridlewood citizens 2) that Eastbrook sign a document and that they abide by it and 3) that the Township check with the Zoning Administrator regarding the zoning and plating ordinance involved and report back to them.

06-17-23 Hearing no objections, the meeting was adjourned at 9:25 p.m.

Ruth Pruis
Jamestown Township Clerk