

JAMESTOWN CHARTER TOWNSHIP BOARD MEETING  
January 28, 2013 7:00 p.m.

- 01-21-01 The meeting was called to order by Supervisor Bergwerff at 7:10 p.m.
- 01-21-02 Invocation was given by Ruth Pruis.
- 01-21-03 Members present: Scott Brouwer, Ken Bergwerff, Ruth Pruis, Tim Tacoma, Gail Altman and Dan Jensen. Absent with notice: Janet Oskin.
- 01-21-04 Motion by Tacoma seconded by Pruis to approve the agenda as presented. Altman wished to add Zoning Text Amendment Sec. 20.6 to the agenda. Bergwerff stated that will be on the February agenda. Brouwer asked to add discussion of office lot snowplowing services and Bergwerff stated that the *Advance Newspaper* contract was inadvertently omitted from this agenda. Motion amended to include both. **Carried.**
- 01-21-05 The minutes of the special board meeting held January 7, 2013 were approved as presented.
- 01-21-06 Opportunity was given for public comment regarding items on the agenda: No comments were made.
- 01-21-07 Motion by Tacoma seconded by Jensen to approve the consent agenda. **Carried.**
- 01-21-08 Tacoma reported for the Planning Commission that no member was willing to take the minutes for the meetings. Motion by Tacoma and seconded by Pruis to hire Sandra to take the minutes for the Planning Commission. Comment was made that it might work out better to have her begin in a trial basis for a few months. Motion amended to agree with the trial basis. **Carried.**
- 01-21-09 Correspondence: There was no correspondence received.
- 01-21-10 Motion by Bergwerff seconded by Jensen to continue our membership in the Grand Valley Metro Council. Lengthy discussion followed regarding the merits and cost of the membership. **Roll call vote: Yes: Bergwerff, Jensen and Altman. No: Tacoma, Brouwer and Pruis. Motion failed.**
- 01-21-11 The next item on the agenda was the Township farmland rental. Interested individuals filled out the forms and put them in the appropriate container for each parcel. The Township attorney took a name out of each container and the name drawn is the person who will sign the contract for the parcel for which their name was drawn. All contracts will be valid until the harvest of 2016. The following results occurred: Bridlewood, south of the ravine: Andy

Hoekstra and Sons. Bridlewood north of the ravine: Victory farms. Byron Road: Larry Heyboer. Greenly and 24<sup>th</sup> Ave. (10 acres ): Jim Smallegan.

- 01-21-12 Motion by Brouwer seconded by Tacoma to renew our legal publishing contract with *Advance Newspapers* for the next fiscal year, ending on March 31, 2014. **Carried.**
- 01-21-13 Motion by Pruis seconded by Jensen to open the public hearing for the 2013-2014 budget. **Carried.** Input from the public: Ron Koroleski asked that the board do whatever it can to reduce expenditures in these challenging times.
- 01-21-14 Motion by Jensen seconded by Altman to close the hearing. **Carried.**
- 01-21-15 Motion by Pruis seconded by Brouwer to adopt the resolution of the General Appropriations Act for the 2013-2014 fiscal year for Jamestown Charter Township. Altman questioned the increases in pay given stating that there should be a cap of a certain amount on the secretaries wages. It was pointed out that the job also includes deputy clerk and treasurer as well as billing clerk and building inspector secretary and that job description should be taken into account. Jensen protested that all wages should be kept at no more than a 2% increase. Supervisor Bergwerff described the rationale behind the increases, both verbally and in writing (attached), stating that compared to other townships of similar SEV and population, some of the positions are underpaid and the increases were an attempt to get the positions on par with the average. **Roll call vote: Yes: Tacoma, Bergwerff, Pruis and Brouwer. No: Altman and Jensen. Carried.**
- 01-21-16 Discussion was held regarding which road to recommend getting cost estimates for paving for 2013. Motion by Bergwerff seconded by Tacoma to recommend paving ½ mile of Mason from 32<sup>nd</sup> to 28<sup>th</sup> and the ½ mile section of 28<sup>th</sup> from Mason to Adams. Pruis suggested that in the past the board tried to spread the paving among the four quadrants in the Township, but the last several years we have been paving only in the south part. Obviously there are more roads in need of paving in the south half and since most of the population is in the north part of the Township many roads have already been paved. However, Greenly St. between 32<sup>nd</sup> and 40<sup>th</sup> has been high on the Planning Commission grid for some time, but in the hope of development participation in paving it, was not considered. Since the development has not occurred, Pruis suggested that we also get an estimate of cost for that mile to present that option to the planning commission. The motion was amended to include the two estimates. **Carried.**
- 01-21-17 Motion by Bergwerff seconded by Brouwer to construct a gravel turnaround, including necessary tree removal and improvements, and to cut down the hill to the south on 12<sup>th</sup> Avenue at a cost of \$81,000. The residents will be given to understand that the road will not be paved in the near future. **Carried.**

- 01-21-18 Due to the Township Ordinance requiring that the FEMA flood plains manager be the Township Building Inspector, PCI will be responsible for that position.
- 01-21-19 Motion by Jensen seconded by Altman to accept the resignation of Mark Lamers from the Zoning Board of Appeals. The resignation will be effective April 1, 1013, unless someone is appointed to fill the position before that time. **Carried.**
- 01-21-20 The appointments to the Construction Boards of Appeals will take place at the February board meeting. The board meets when a contractor disagrees with the building inspector and wishes to appeal the decision.
- 01-21-21 Motion by Tacoma seconded by Altman to appoint Laurie Van Haitsma on the Zoning Board of Appeals to fill the term created by the resignation of Ken Bergwerff to become Township supervisor. The term ends on December 31, 2014. **Carried.**
- 01-21-22 Motion by Bergwerff seconded by Brouwer to appoint Gail Altman as the second board representative to the Fire Commission. Tacoma questioned the appointment since he had not resigned from the position. However, he said he would resign so the appointment could be made. **Carried.**
- 01-21-23 Motion by Bergwerff seconded by Brouwer to accept the resignation of Tim Tacoma from the Fire Commission. **Carried.**
- 01-21-24 Brouwer said he felt the Township parking lot should be cleared of snow whenever it needs it rather than on just the days we are open or have meetings. The consensus was that we will ask them to plow when needed.
- 01-21-25 Motion by Jensen seconded by Tacoma to present the bills. **Carried.**
- 01-21-26 Motion by Jensen seconded by Tacoma to pay the bills. **Roll call vote: Carried.**
- 01-21-27 Hearing no objections, the meeting adjourned at 9:22 p.m.

Ruth Pruis,  
Jamestown Township Clerk