

**UNAPPROVED
MINUTES**

Call to Order: 7:00pm Vice-Chairperson Webster called the meeting to order.

Present: Dykstra, DeHaan, Webster, Tacoma, Woltjer
Absent w/ notice: Larabel, Keppel
Planner: Ransford: gregory.ransford@gmail.com, phone 638-1240

Innovation: Dykstra

Approval of Minutes Woltjer/Dykstra made a motion to approve the November meeting minutes. Carried

Approve the Agenda: DeHaan/Woltjer made a motion to approve the December agenda. Carried

Public Comment: None

New Business **2013 Meeting Schedule**
7:09pm

Vice-Chairperson Webster presented a Resolution for the proposed 2013 Meeting Schedule and noted that the meetings are currently proposed for the third Tuesday of each month.

General discussion was held.

Motion to Approve Dykstra/DeHaan made a motion to approve the Resolution, #12-18-12-1.

A roll call vote was taken: Tacoma - Yes, DeHaan - Yes, Woltjer - Yes,
 Dykstra - Yes, Webster - Yes

Carried

7:11pm **2012 Annual Report**

Vice-Chairperson Webster recognized Ransford to provide an overview of the draft 2012 Annual Report of the Planning Commission.

Planner Ransford explained that the Annual Report contains attendance records, site plan and special use approvals among other procedures and actions of the Planning Commission.

Ransford noted comments provided to him by Chairperson Larabel regarding the General Recommendations and Inquiries concerning the website. Larabel expressed concern regarding the ease of use of the website and has found several other township websites with tabular departments that collect related contact info, agendas, minutes and the like to be much helpful and much easier to navigate.

Tacoma	I will bring this to the Supervisor to make sure it is addressed.	
	Discussion was held regarding the third General Recommendations and Inquiries item concerning a staff secretary. Consensus was reached that a staff person to take Planning Commission minutes would be incredibly helpful.	
Tacoma	I will bring this to the Supervisor as well to make sure it is addressed.	
Woltjer	At last night's Board meeting they did discuss road improvements and the Board is considering a joint venture between the Board and Planning Commission and they want to keep the Planning Commission involved.	
Motion to Approve	DeHaan/Dykstra motion to approve with the addition of the comments from Larabel regarding the website and to add the results of the December meeting.	Carried
Old Business 7:40pm	Master Plan Map	
Webster	I have a question about the mining area on Perry Street west of 32nd Avenue and the future use as an Agricultural class and what it may become.	
	General discussion was held and consensus was reached to table the Master Plan Map until a full Planning Commission is present.	
Motion to table	DeHaan/Dykstra motion to table.	Carried
Extended Public Comments Regarding Agenda Items Only (3 minutes) 7:44pm	None	
Correspondence	None	
Planning Commissioner Comment		
Webster	I would like to extend our welcome to Tim.	
DeHaan	I wanted to bring up the comment made last month by Ron Korlowski regarding a special use for a pole barn in front of a house when it is far off the street. My property is similar because I am way back off the road and I can understand it's a concern to require a special use when the barn is so far off the road.	
Dykstra	This is a very common provision in other townships.	
Woltjer	Also because the applications are reviewed by the Planning Commission we can stipulate its use and make sure it won't be used illegally.	
	General discussion was held and consensus was reached to not pursue any	

proposed changes to the Zoning Ordinance language.

Woltjer

I'd like to see the road paving matter on the agenda for January given the comments from Tim regarding the Board's position concerning our involvement in the process

General discussion was held and a consensus was reached that the Planning Commission is willing to continue in the process as long as it is a collaborative effort.

Motion to Adjourn
7:50pm

Dykstra/DeHaan made a motion to adjourn.

Minutes submitted by G. Ransford.