

**JAMESTOWN CHARTER TOWNSHIP
PLANNING COMMISSION
REGULAR MEETING
JANUARY 15, 2019**

CALL TO ORDER: Chairman Smith called the meeting to order at 7:00 p.m.

ROLL CALL: Commissioners Jeff Dykstra, Doug Ymker, Randy Zomerlei, Dean Smith, Ted Woltjer, Kevin Gilliam and Tim Tacoma present; Planner Greg Ransford absent with notice.

INVOCATION: Chairman Smith opened with the invocation.

APPROVAL OF MINUTES FROM December 18, 2018, REGULAR MEETING: Motion made by Commissioner Dykstra, supported by Commissioner Ymker to approve the minutes. Motion carried unanimously.

APPROVAL OF AGENDA: Motion provided by Commissioner Zomerlei to approve the agenda, supported by Commissioner Dykstra. Motion carried unanimously.

GENERAL COMMENTS REGARDING NON-AGENDA ITEMS: None

NEW BUSINESS:

- **Public Hearings for Jamestown Township Zoning Ordinances**
 - Section 14.7 –Building Materials Standards
 - Section 15.8 –Industrial Architecture

Commissioner Tacoma made a motion to open the public hearing, Commissioner Ymker seconded the motion. Motion carried unanimously. No Comments.

Commissioner Ymker made a motion to close the public hearing, Commissioner Zomerlei seconded it. Motion carried unanimously.

It was mentioned that Section 14.7 should read A, B, C, D.

Chairman Smith made a motion to recommend to the Township Board approval of the new draft language for Sections 14.7 and 15.8 as presented by Planner Ransford while incorporating all recommendations from Mark Nettleton, Jamestown Township attorney. Also, that Section 14.7D and 15.8I should read: "...or the floor area of the building is modified by more than **60%**". Commissioner Tacoma seconded the motion. Motion carried unanimously.

- **Text Amendments Discussion**
 - Section 6.4N –Special Uses (service uses in the AR District)
 - Section 3.19 –Non-Grandfathered and Non-Conforming Uses (Amnesty language)

Discussion followed. The Commissioners would like Section 6.4N 13, last sentence, to read: "In no instance shall the operation exceed six (6) **onsite** employees, in addition to immediate family members".

Commissioner Ymker made a motion to table Sections 6.4N and 3.19 until further reading.

Commissioner Gilliam seconded the motion. Motion carried unanimously.

- **2018 Annual Report –Reviewed**
- **Election of Officers**

Chairman Smith opened the floor for nominations for Chairman, Vice Chairman and Secretary. All three commissioners currently holding these offices were willing to continue in the same. Commissioner

Zomerlei made a motion to nominate Dean Smith as Chairman, Jeff Dykstra as Vice Chairman and Tim Tacoma as Secretary for another year. Commissioner Ymker supported the motion. Motion carried unanimously.

OLD BUSINESS: None

EXTENDED PUBLIC COMMENTS REGARDING AGENDA ITEMS ONLY:

Kevin Wiersema of 2615 Kenowa Avenue asked if there was a percentage of how much of a person's property can be used for a business. Chairman Smith said that it is based on acreage.

CORRESPONDENCE: None

PLANNING COMMISSION MEMBER COMMENTS:

Commissioner Woltjer announced that this would be his last meeting and that he has enjoyed the opportunity to serve on the Planning Commission. Chairman Smith thanked him for his service and said that his knowledge and insight will be missed.

ADJOURNMENT: Commissioner Woltjer made a motion to adjourn, Commissioner Ymker seconded it. Motion carried unanimously. Meeting closed at 7:41p.m.

MINUTES SUBMITTED BY: Tina Ymker