

# Jamestown Township Fire Board

## Unofficial Minutes of September 17, 2018

Meeting called to order at 5:45pm.

In attendance were board members Janet Oskin, Gail Altman, Wendell Loew and Jim Ondersma.

Absent with notice Mike Rose.

Fire Department members present were Chief Duane Miedema and Deputy Chief Tim Kortman.

No one from the community attended the meeting.

The minutes from the August 20, 2018 meeting were read and approved.

Chief's report:

- For the month of August there were 41 calls, compared to 19 in 2017
- To date for 2018 there were 276, compared to 229 at this time in 2017.
- Wednesday, September 17, Bill Mulder from Beckering Construction, Bill Bedford and Mike Johnson from Paradigm Design, Duane Miedema and Jim Ondersma will walk through the station and creating a "punch list" if items that need to be corrected before the Fire Department and Township takes ownership of the facility.
- The gas line and meter were installed earlier in the day.
- It was noted that Saturday, Oct 13 from 7am – 10am will be the pancake breakfast, with the ribbon cutting ceremony at 10am.
- There was one fire fighter interview during the month, attended by Janet Oskin and Jim Ondersma. Kyle Levault was interviewed and will join the fire department upon approval from the township board. It was discussed and approved by the fire board that going forward all new fire fighters joining the department without the required training, will attend the fire academy roughly one year after joining. With this policy change, the new fire fighter will receive additional knowledge and experience that will help them while attending the academy.
- It was noted that fire fighters Joel Saladino and John Estabrook are required to retake the medical certification class. The time limit required for passing the certification test has past.
- It was also noted that fire fighter Joel Saladino has joined another fire department in the Silver Lake, Michigan area.
- Performance reviews are done every other year.
- Starting in early 2019, the SOG's will be reviewed and updated.

The next scheduled meeting will be Monday, October 15 at 5:45pm in the township hall.

Meeting adjourned at 6:45pm.

Submitted by Jim Ondersma