

State of Michigan Election Inspector Application

(Complete in your own handwriting and return to your local City/Township Clerk - find your local Clerk at mi.gov/vote)

personal information

Full Name _____

Date of Birth ____/____/____ Email Address _____

Home Address _____

Phone #'s Home: _____ Work: _____ Cell: _____

Registered in City or Township of _____ Pct # _____ Ward # _____

County of _____

Political Party Affiliation (**REQUIRED**; must be a recognized state party & may not be Independent):

Republican Democratic Libertarian U.S. Taxpayers Green Natural Law Working Class

Have you ever been convicted of a felony or election crime? Yes No

education and experience information

Education Background (include highest grade completed or degree held) _____

Employment Background (include current or last place of employment and type or work performed)

Languages other than English that you speak (if any) _____

Please rate your computer experience (data look-up, database processing, creating .pdfs, etc.):

1 = not experienced, 5 = very experienced

1 2 3 4 5

Past experience as an election inspector, if any (include name of jurisdiction) _____

Do you have transportation? Yes No

Will you work at any polling place? Yes No If not, explain: _____

signature and certification

I CERTIFY THAT I am not a member or a known active advocate* of a political party other than the party identified above. I FURTHER CERTIFY THAT the foregoing statements are true to the best of my knowledge and belief.

Signature of Applicant

_____/_____/_____
Date

* A "known active advocate" of another political party is defined to mean a person who 1) is a delegate to the convention or an officer of another party; 2) is affiliated with another party through an elected or appointed government position or; 3) has made documented public statements specifically supporting by name another political party or its candidates in the same calendar year as the election at which the person will serve as an inspector. "Documented public statements" means statements reported by the news media or written statements with a clear and unambiguous attribution to the applicant.

ANY FALSE STATEMENTS MADE ON THIS APPLICATION WILL DISQUALIFY THE APPLICANT.

Approved by State Director of Elections (August 2017)



Jamestown Charter Township

2380 Riley Street
Hudsonville, MI 49426
616-896-8376
www.twp.jamestown.mi.us

2018-2019 ELECTION INSPECTOR & TRAINING AVAILABILITY FORM

Full Name: _____

Phone: _____

Email: _____

1. Please indicate which election(s) you are able to work:

- General Election on Tuesday, November 6, 2018
- Yes! I am interested in working during the 2019 Election(s). Keep me informed.

2. Are you interested in:

...being a Precinct Co-Chair?

- Yes!
- No.
- Maybe. I'd like more information

...working in the Absentee Voter Counting Board?

- Yes!
- No.
- Maybe. I'd like more information.

3. List your desired Training(s): *See info and schedule on next page*****

<u>Training Name</u>	<u>Date</u>	<u>Time</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

RETURN THIS FORM TO:

Candy DeHaan
Jamestown Charter Township Clerk
2380 Riley Street
Hudsonville MI 49464

Email: cdehaan@twp.jamestown.mi.us
Hand Delivery: Monday, Tuesday & Thursday
9am-5pm, or use after-hours drop box on the
front porch.

TRAINING INFO and SCHEDULE

Please keep this page for your information and reference.

Below is a variety of classes designed to train and equip Election Inspectors for Election Day. While you are required to attend a *minimum* of one (1) training session in 2018 to be certified to work a 2018 election, you are welcome to attend more. ***Indicate your choice(s) on the first page of this form.***

Basic Class - Election Day Procedures training is our standard certification training session that covers all topics related to working in and managing a precinct on Election Day. Topics covered will include: issuing ballots, photo ID, processing voters, and opening & closing procedures. Qualifies for 2-year Certification.

10/22/2018 1:00 pm - 3:30 pm

Advanced Class - Precinct Chair training will cover Election Day Procedures for Precinct Chairs and Co-Chairs. Topics covered will include: election day procedures, provisional ballots, poll watchers, and poll challengers. Qualifies for 2-year Certification.

10/23/2018 6:00 pm - 8:30 pm

10/24/2018 9:00 am - 11:30 am

Advanced Class - Receiving Board training will only cover topics related to the Receiving Board, and will not count towards the required 2-year certification. Topics covered will include: closing procedures, sealing containers, and signature requirements.

10/25/2018 9:00 am - 10:30 am

E-Poll Book one-hour workshop on using the EPB software and laptop. Participants will issue ballots, spoil/reject ballots, save reports and complete a ballot summary. This workshop does not count towards the required 2-year certification.

10/26/2018 9:00 am - 10:00 am

10/26/2018 1:00 pm - 2:00 pm

Important Reminders:

- Training will be held at the Ottawa County Fillmore Street Complex at 12220 Fillmore Street, Administrative Building Main Conference Room (upstairs), West Olive, MI 49460.
- Please keep track of your training time as well as mileage to and from training, and add it to your Election Day timecard.
- You will receive an email confirmation as to which date and time you are scheduled for training(s).