

## Jamestown Fire Department Liaison Committee Unofficial Minutes for December 11, 2017

Meeting was called to order at 7:30 PM

Note - The meeting started at a later time due to The Shields of Hope activity being held at the township hall for Fire Department Lt. Dan Bylsma.

In attendance were Gail Altman, Wendell Lowe and Jim Ondersma.

Absent with Notice: Janet Oskin and Mike Rose

In attendance from the fire department: Chief Duane Miedema

No one from the community attended the meeting.

The minutes of the November 13 meeting were read and approved.

The new fire station is progressing. Site work has been started and there are upright poles being installed.

### Chief's Report:

- Firefighter Jon Bausano has completed his probation period and now is a certified fire fighter.
- Firefighter Jason Kinsman has resigned from the fire department, stating lack of time for the commitments required.
- The fire department is continuing to have weekly training sessions in the DHE house on 8<sup>th</sup> Ave and M-6. The house will be completely burned on Dec 13.
- Engine 1461 still has some air leak issues, that will be repaired the week of December 11.
- The minimum age to join the fire department has been increased from 18 to 21 years of age. This change was effective immediately. Note - This recommendation came from chief and all of the fire department officers.
- Duane started as the full time fire chief on December 2. It was noted that by the end of day on Wednesday, December 6, he had completed 40 hours for the week.
- It was noted that Duane will be plowing the snow with the command truck at fire station 1 and 2, the township hall and the library.
- He is working on the new fire budget for upcoming fiscal year.
- The officers are reviewing the needs of the air truck 1431 which refills all of the air bottles. The truck has been having mechanical issues.
- Duane has been in contact with The Department of Natural Resources (DNR) with hopes of receiving a used four wheel drive pick-up, to be used as an off road

truck for grass fires. There are some requirements with the DNR that need to be met. Supervisor Ken Bergwerff is involved in those discussions.

- For the month of November there were 23 calls, a total of 316 to date. (In 2016 there were a total 266 calls.)
- Continuing to do building inspections. The inspection of Valley View apartments has been completed, but still needs to be entered in the fire house reporting system.

The next meeting is scheduled for Monday, January 8, 2018 at 7 PM.

Meeting adjourned at 8:12 PM.

Submitted by Jim Ondersma