



# Patmos Library of Jamestown, Michigan

## **MINUTES** **Meeting of the Board of Trustees** **April 13, 2017**

### **CALL TO ORDER**

The meeting was called to order at 6:05 PM by Vice Presidents Larry Walton at the Patmos Library located at 2245 Riley St., Jamestown, Mi.

Roll Call: Present Director Stephanie Rogers, Marcia Frobish, Marcia Pluim, Dick Patmos, John Strick, Larry Walton and Ben Miller.

Excusing Absent Members:

A motion was made by John Strick and supported by Dick Patmos to excuse absent member Deb Fridsma. The motion passed.

Approval of the Agenda

A motion was made by Marcia Frobish and supported by Dick Patmos to approve the Agenda of the April 13, 2017 agenda. The motion passed.

### **MINUTES**

A motion was made by Marcia Frobish to approve the minutes of the 3-16-17 meeting and supported by Dick Patmos. The motion passed.

### **PUBLIC COMMENT**

None

### **RESERVE TIME**

None

### **TREASURER'S REPORT**

A motion was made by John Strick and supported Dick Patmos to approve the Treasurer's Report. The motion passed.

The library has gained online access from Chemical Bank.

### **DIRECTOR'S REPORT**

Volunteers for the Book Sale

Three people have volunteered for the Sale

The Book Sale will take place April 17-22 during regular business hours.

#### Youth Services Update

There are two candidates from Director Stephanie Rogers's selection.  
Pay rate: \$10.50-12.50 per hour. Total hours 20-25.

#### Summer Reading Update

Permission was asked of the Board to hire a Circulation/Library Assistant. Per  
Costs- to hire at \$9.00 per hour. The request was approved.

#### Library Statistics

April to date circulated items: 2203  
Month of March Door Count: 1740, 300 increase compared to prior months.  
March total circulated items: 8042  
Circulation Activity Jan-Apr 17: 22072

A discussion was had to make a fund for the Sign.

TS installation all-inclusive for the sign-  
\$2000.00 for the sign  
\$6000.00 for painting  
\$4000.00 as sign fund

Adoption of the Budget:

Funds to Create a New Budget: \$5000.00

IT fund, Supply Fund, Sign Fund.

IT Fund: \$8764.82

Charter-all inclusive, 3 lines into library, suggestion to keep two lines -Fax for the public.

A motion was made by Marcia Frobish and supported by John Strick to purchase new  
phones. The motion passed.

A motion was made by Dick Patmos and supported by John Strick to set up two new  
funds for IT and Sign for the annual budget. The motion was passed.

A motion was made to approve the Revised Budget for 2017-18 year. The motion  
passed.

#### **UNFINISHED BUSINESS**

None

#### **NEW BUSINESS**

None

#### **BOARD MEMBER COMMENTS**

None



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## **ADJOURNMENT**

A motion for Adjournment was made by Marcia Frobish and supported by John Strick.  
The motion carried. Adjournment at 7:30 PM.

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President

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Secretary