



Patmos Library of Jamestown, Michigan

MINUTES Meeting of the Board of Trustees February 16, 2017

CALL TO ORDER

- A. The meeting was called to order at 6:01PM by President Deb Fridsma at the Patmos Library located at 2445 Riley St., Jamestown, Mi.
- B. **ROLL CALL** Present: Stephanie Rogers, Deb Fridsma, Dick Patmos, Larry Walton, John Strick, Marcia Frobish, Marcia Pluim and Ben Miller.
- C. **Excusing Absent Members:** A motion was made by Marcia Frobish and supported by Larry Walton to excuse absent members. The motion carried.

APPROVAL OF AGENDA

A motion was made by Marcia Frobish and supported by Dick Patmos to approve the Agenda. The motion was carried.

MINUTES

A motion was made and supported to approve the minutes of January 19, 2017. The motion was carried.

PUBLIC COMMENT

None

RESERVED TIME

None

TREASURER'S REPORT

A motion was made by Dick Patmos and supported by Larry Walton to approve the treasurer's report. The motion carried.

- A. Marcia Frobish stated that, as Treasurer, she now has online access to the checking account at Chemical Bank.
- B. Discussion of the library savings account to be established as emergency and "rainy day" funds.

BILLS & CASH DISBURSEMENTS

None

DIRECTOR'S REPORT

- A. Resolution to Establish Regular Meetings for 2017-2018
Discussion was had to put the motion on hold to amend meetings a week before Township Board Meetings.
- B. Library Hour Survey
Library hour option sheets will be available at the front circulation desk beginning this summer.
- C. Library Budget-No Discussion
- D. Library Sign Proposal Update
Director Stephanie has established proposal folders that include Statement of Need and images of the signs current conditions. The folders also include a Donor Letter on Patmos Library Stationary.
A discussion was had concerning mailing ideas for donor thank you notes, donor slides, and a donor wall.
- E. Book Sale
Book Sale date is the week of April 17-22.
The condition of the books will be considered for the sale.
The money received is planned for purchasing of new community room tables, display tables, materials and programming.
Advertising flyers will be inserted into books on hold and school newsletters.
- F. Carpet Cleaning
The carpet cleaning is scheduled in May after the Book Sale.
- G. Heating and Cooling
Estimates from Visser and Tim Tacoma of \$80,000-\$100,000- which will be included in the Jamestown Township costs.

UNFINISHED BUSINESS

None

NEW BUSINESS

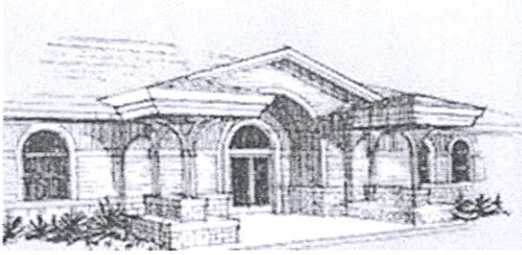
Summer Reading Kick Off is schedule for Saturday, June 10, 2017. This is the first year the library is hosting this event. Support is being planned from the Fire and Police Departments.

BOARD MEMBER COMMENTS

None

MOTION TO ADJOURN

A motion was made by Dick Patmos and supported by Larry Walton for adjournment of the meeting. Motion carried at 7:01PM.



Patmos Library of Jamestown, Michigan

President

Secretary