

JAMESTOWN CHARTER TOWNSHIP SPECIAL BOARD MEETING  
August 31, 2015 7:00 p.m.

UNAPPROVED  
MINUTES

The meeting was called to order at 7:02 p.m. by Supervisor Bergwerff.

Following the Pledge of Allegiance, Ken Bergwerff opened the meeting with prayer.

Members present: Gail Altman, Scott Brouwer, Ruth Pruis, Ken Bergwerff, Janet Oskin, Ben Miller and Tim Tacoma. Absent: None.

Motion by Altman seconded by Oskin to approve the agenda as presented. **Carried.**

Opportunity for public comment was given. No one wished to comment at this time.

The Supervisor informed those present that the purpose of this meeting was to discuss options and ideas for a new fire station. He stated that no decisions would be made at this meeting. A list of discussion items was handed to the board. (Copy attached.)

Tom Saladino, Fire Chief, came prepared with pictures of other township fire stations built in the last few years as well as drawings of the interior layouts. He also presented a list of items to discuss.

The discussion began with station design. (The need for a station was discussed and agreed upon at a previous board meeting held on September 29, 2014.) Saladino showed pictures of several other township fire stations ranging from elaborate to more conventional stations. It was the general consensus that Jamestown should have something attractive and able to fulfill township needs, yet as reasonably priced as possible. The desire was also that it should be a design that could be added onto attractively as the Township needs expand, looking into the future for the long term (20 - 30 years). Bergwerff wondered if the design could incorporate an addition to add the Township Offices to it. The present design would include at least 3-4 bays and it needs to be OSHA compliant (which adds to the cost). Other necessities for an efficient department included: meeting room, indoor training room (which would be used as a multi-purpose room) offices for the fire chief, officers, and conference office. It would need a full kitchen, laundry (extractor for turnout gear to eliminate carcinogens), maintenance room, communications room and an audio/video room.

Discussion moved on to location. Various suggestions were discussed for different locations on 24th Ave. as well as Greenly St. The driveways and parking lot costs were a part of this discussion.

Saladino then brought up the time line for bidding, designing and construction. He stated that while we need the station as soon as possible due to the condition of the present station, he would like to have the money in the bank before construction begins. Considering the availability of money from the fire department and the Township, he said he was looking at the spring of 2017. He felt the bids would be more attractive if they knew the money was in the

bank. It would also ensure that the project could be completed without delays waiting for financing. Saladino was hopeful to get the station built for \$1.5 million.

Tacoma then spoke to the board regarding both finances and the time line. He stated that it was his opinion that the estimate of \$1.5 million was too low and that it would be more like \$2.5 million. It was pointed out that Zeeland Township built a new station last year and paid \$2.8 million. However, that station is larger and has more amenities than we are looking for in Jamestown. Tacoma also stated that it was important to begin working on the station sooner than 2017. In order to have enough money he thought the fire department should ask for millage at the next possible election. Miller and Oskin agreed with this, stating that there are many new families moving into the township and that they would see the need for the millage.

With all the decisions to be made, it was agreed on that the committee to build a new fire station should meet and bring proposals to the Town board. The board would then act on the proposals. The committee is in place with the following members: Mike VanAanhold, Kevin Hager, Tim Tacoma, Ruth Pruis, Gail Altman, Jim Ondersma, Mike Rose and fire department members: Tom Saladino, Duane Miedema, Jonathan Hubach, Steve Boetsma, and Dan Bylsma.

Saladino will call a meeting of this committee and when the decisions are made, they will bring their proposals to the board. He also thanked the board for the time and effort they are taking for this project.

Motion by Tacoma, seconded by Miller to adjourn at 8:19 p.m. **Carried.**

Ruth Pruis,  
Jamestown Township Clerk