



# Jamestown Charter Township

2380 Riley St. Hudsonville, MI. 49426

## Application For Private Driveway Permit

1. Date: \_\_\_\_\_ →  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ MI.  
Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Signature \_\_\_\_\_

**Contact Person** - Duane Miedema, Fire Chief  
2380 Riley St. SW  
Hudsonville, MI 49426  
616-292-5867

For Official Use Only	
Rec'd by Twp. Official _____	
<b>Check payable to Jamestown Charter Twp.</b>	
Date: _____	Fee <b>\$35</b>
Evidence Approval From Cty Road Comm.	
<input type="checkbox"/> Yes	No
Signature _____	

NOTE: The above signature authorizes commencement of review activities by the Charter Township of Jamestown. It authorizes that Township Officials and designees may visit and visually inspect the property on which construction is to take place for the purpose of site analysis prior to commencement of construction. Authorization for site visits is also granted for the purpose of inspection and determining that construction is in compliance with Township requirements, during and upon completion of construction. A required minimum fee of \$35 must be paid when this completed and signed application form is submitted.

**2. Street Address (or approximate location) of the property to be served by the driveway.**

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**3. Please provide a readable, scaled drawing showing the following:**

- a) The location and route of the driveway and its relationship to existing and proposed structures, existing streets and driveways, property lines and streams within 500 feet of the proposed drive.
- b) Driveway length and width, relative elevations, design specifications of base and surface material and of any culverts or bridges to be used in constructing the driveway (see attached minimum standards) Plans and calculations certified by a registered civil engineer may be required if the project impacts a significant drainage way or involves a stream crossing.

**4. Attach a copy of the driveway permit issued by Ottawa County Road Commission** or other evidence of compliance with the requirements for driveway placement and construction within the public street right of way.

NOTE: State of Michigan surface water, wetland protection and soil erosion sedimentation regulations may apply if construction activity is within 500 feet of a stream, wetland or other water body. As part of the driveway layout and design process, applicants are advised to contact the Ottawa County Drain Commission at 616-846-8295 to determine if such regulations apply to your activity.